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Practice ...

Office 2013 include applications such as Word, Excel, PowerPoint, and Outlook. They're available as a one-time purchase for use on a single PC. Microsoft 365 plans include premium versions of these applications plus other services that are enabled over the Internet, including online storage with OneDrive and Skype minutes for home use.

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Outlook 2016, Outlook 2013, and Outlook 2010. Use one of the following two methods to delete the AutoComplete list in Outlook 2010, Outlook 2013, and Outlook 2016. Method 1. Open Outlook. On the File tab, select Options. Select the Mail tab. Under Send Messages, select Empty Auto-Complete List.

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Select Yes. Method 2

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[The Complete Guide to Microsoft Outlook 2013 - Udemy](#)

Select Turn off to disable automatic out-of-office replies. If you want to modify the

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dates for your automatic reply or the message sent, use the steps above to modify your settings. Note: For Outlook 2007, to turn off out-of-office replies, select Tools > Out of Office Assistant and uncheck the Send Out of Office auto-replies checkbox.

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